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| **North Berwick Highland Games** | OFFICIAL USE ONLYStand No |
| **Saturday 10th August 2019** |

# TRADE STAND RISK ASSESSMENT FORM 2019

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| **ACTIVITY** | **HAZARD** | **LEVEL OF RISK** | **THOSE AT RISK** | **CONTROL MEASURES** | **ACTION LIST** |
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Fire assessment hazard |  |  |  |  |  |
| Hazardous substances e.g. LPG gas |  |  |  |  |  |

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| **Name of Company/Organisation** |  |
| **Person Responsible for Health & Safety. Please Print Name**  **This should be the same person that completes the form** |  |
| **Date form Completed** |  |

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| **North Berwick Highland Games** | OFFICIAL USE ONLYStand No |
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# SAMPLE TRADE STAND RISK ASSESSMENT FORM 2019

Please do not submit this form as your completed Risk Assessment. Your completed Risk Assessment must be relevant to YOUR stand.

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| **ACTIVITY** | **HAZARD** | **LEVEL OF RISK** | **THOSE AT RISK** | **CONTROL MEASURES** | **ACTION LIST** |
| Driving onto showground | Moving vehicles | Low | Stallholders, Games officials, members of the public | Enter and set up before event opens to the public. Drive slowly |  |
| Setting up stand | Risk of trips or falls when erecting marquee/stand.  Falling objects. | Medium | Stallholders, members of public | Set up to be complete before public enter.  Keep area tidy  Check ropes of marquee |  |
| Operation of display | Trips or falls.  Falling objects | Medium | Stallholders, members of public | Keep area tidy.  No high level displays |  |
| Breakdown of stand | Trips or falls.  Falling objects | Medium | Stallholders, members of public | Remove all refuse  Keep area tidy |  |
| Fire Assessment Hazard | N/A |  |  | No power sources  Refuse removed regularly  Fire extinguisher on stand |  |
| Hazardous substances e.g. LPG gas | N/A |  |  | None on stand |  |

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| **Name of Company/Organisation** |  |
| **Person Responsible for Health & Safety. Please Print Name**  **This should be the same person that completes the form** |  |
| **Date form Completed** |  |